

**From:** Licensing  
**Sent:** 08 June 2018 14:26  
**To:** Amy Dumitrescu  
**Subject:** Review of Premises Licence Ronnie Cutters Upper Green East

Dear Amy

Having looked at the forms submitted surrendering the above licence, I have determined that the surrender is valid for the following reasons:

1. An e-mail was received from Mr Ronak Patel, one of the licence holders, surrendering the licence, in which he cited the full address of the premises and the premises licence number. Mr Patel was told that he needed to submit a form to formally surrender the licence.
2. The form was received with the address of the premises missing from it. The form was rejected for this reason.

With both the e-mail and the form taken together, however, the licensing authority accepts that it has been properly notified in writing that the licence has been surrendered, meaning that the licensing sub-committee can be so informed accordingly.

I attach a copy of the surrender form and e-mail for your information and will forward a copy of this e-mail to PC Russ Stevens and the premises licence holder for their information ..

Stephen Beedell

Licensing Officer

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